

Residential Application Form

For your application to be processed you must answer all questions

A. AGENT DETAILS

Home Specialist Property Management

Shop C, 61 Webb Street East, Gosford NSW, 2250

Phone: 02 4324 5777

Fax: 02 4324 2229

Email: info@hspm.com.au

Web: www.hspm.com.au

PROPERTY MANAGER:

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

<input type="text"/>
<input type="text"/> Postcode

2. Lease commencement date?

<input type="text"/>	Day	<input type="text"/>	Month	<input type="text"/>	Year
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3. Lease term?

<input type="text"/>	Years	<input type="text"/>	Months
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4. Property rental?

\$ <input type="text"/>	per week	OR	\$ <input type="text"/>	per month
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5. How many people will normally occupy the property?

<input type="text"/>	Adults	<input type="text"/>	Children - Ages: _____
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C. PERSONAL DETAILS

6. Please give us your details.

Mr Ms Miss Mrs Other

Surname	Given name/s
<input type="text"/>	<input type="text"/>

Date of Birth	Driver's licence number
<input type="text"/>	<input type="text"/>

Driver's licence expiry date	Driver's licence state
<input type="text"/>	<input type="text"/>

Passport number	Passport country
<input type="text"/>	<input type="text"/>

Pension number (if applicable)	Pension type (if applicable)
<input type="text"/>	<input type="text"/>

7. Please provide your contact details.

Home phone number	Mobile phone number
<input type="text"/>	<input type="text"/>

Work phone number	Fax number
<input type="text"/>	<input type="text"/>

Email address
<input type="text"/>

D. APPLICANT RENTAL HISTORY

8. What is your current address?

<input type="text"/>
<input type="text"/> Postcode

9. How long have you lived at your current address?

<input type="text"/>	Years	<input type="text"/>	Months
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10. Why are you leaving this address?

<input type="text"/>

E. FREE UTILITY CONNECTION SERVICE



MyConnect is a FREE & EASY to use utility connection service available for tenants

Phone : 1300 854 478 enquiry@myconnect.com.au
Fax : 1300 854 479 www.myconnect.com.au

Yes, Please Contact Me

Unless I have opted out below, I consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent; acknowledge the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities.

Tick here to opt out

F. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancies Agreement pursuant to the Residential Tenancies Act 2010

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- the owner or the Agent of my current or previous residence;
- my personal referees and employer/s;
- any record, listing or database of defaults by tenants;

If I default under a rental agreement, the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to

- communicate with the owner and select a tenant
- prepare lease/tenancy documents
- allow organizations/tradespeople to contact me
- lodge/claim/transfer to/from the Residential Tenancies Bond Authority
- refer to Tribunals/Courts & Statutory Authorities (if applicable)
- refer to collection agents/lawyers (where applicable)
- complete a credit check with NTD (National Tenancies Database)

Signature

X

Date

<input type="text"/>

100 POINTS OF ID

- | | |
|---|-----------|
| ● Drivers License/Passport | 30 points |
| ● Tenancy Ledger | 30 points |
| ● Bank Statement (2 months) | 15 points |
| ● Current 2 payslips/Centrelink income statement/if business, 2 year tax return | 15 points |
| ● Medicare/Healthcard | 15 points |
| ● Utility Bill | 15 points |

RENTAL HISTORY CONTINUED

11. Please give us further information about this rented property.

Name of landlord or agent

Landlord/agent's phone number

Weekly rent paid

G. PREVIOUS RESIDENTIAL ADDRESS

12. What was your previous residential address?

13. How long did you live at this address?

 Years Months

14. Please give us further information about this rented property.

Name of landlord or agent

Landlord/agent's phone number

Weekly rent paid

Bond refunded in full? If NO, why not?

15. Please answer the following questions:

YES NO

Have you ever been evicted by a landlord or agent?

Have you ever been refused another property?

Are you in debt to another landlord or agent?

Have you applied for another property?

H. EMPLOYMENT HISTORY

16. Please provide your employment details.

What is your occupation?

FULL TIME / PART TIME / CASUAL?

Employer's name (include accountant details if self-employed)

Employer's address

Contact name

Phone number

Length of employment

 Years Months

Net weekly income

17. Please provide your previous employment details.

Previous Employer

Contact name

Phone number

Length of employment

 Years Months

Net weekly income

I. CONTACTS / REFERENCES

18. Please provide a contact in case of emergency.

Surname

Given name/s

Relationship to you

Phone number

Address

19. Please provide two personal references not related to you

1. Surname

Given name/s

Relationship to you

Phone number

2. Surname

Given name/s

Relationship to you

Phone number

J. OTHER INFORMATION

20. Car Registration?

21. Please provide details of any pets.

Breed / type

Council registration number

K. PAYMENT DETAILS

Property Rental

\$ per week Or \$ per month

Rental Bond (4 weeks of rent)

First payment of rent in advance

Sub Total

Less: Deduct Reservation Fee

**Amount payable on signing tenancy agreement
(Bank Cheque or Money Order Only)**

L. PLEASE NOTE:

- This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.
- Initial payments must be made by bank cheque or credit card within 24 hours of approval.
- Keys will not be handed over until the lease agreement has been signed by all applicants and all monies owing are received in full.
- Security deposits are to you paid separately by credit card or bank cheque made out to the RTBA upon collection of the keys. No personal cheques.

**** A COPY OF PHOTO ID MUST BE SUBMITTED ALONG WITH THIS APPLICATION.**